

CORPORATE MINUTES - BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE TOWN OF MANCHESTER

2022

April 20, 2022

Via Zoom

Attending: Chairman Josh Howroyd
Vice Chairman Paul Rubin
Tim Becker
Lisa O'Neill
Joseph D'Ascoli, Executive Director

Absent: Tenant Commissioner Eileen Remillard

I. Meeting Called to Order

Chairman Howroyd called the meeting to order at 6:32 pm.

II. Adoption of Minutes

A. Meeting of March 16, 2022

B. Special Meeting March 31, 2022

Chairman Howroyd call for a motion to approve the minutes of the meetings of March 16, 2022, and March 31, 2022. Mr. Becker so moved; Ms. O'Neill seconded. Motion passed 4-0.

III. Correspondence –

Executive Director Mr. D'Ascoli had presented a copy of the HUD Housing Discrimination Complaint from one of its applicants from the Section 8 Housing Choice Voucher Wait List. Mr. D'Ascoli had indicated that while on vacation he had been interviewed by Sajid Shahriar, Equal Opportunity Specialist with the U.S. Department of Housing and Urban Development. Mr. Shahriar had also interviewed Jackie Mercado, HCV Specialist along with legal Counsel Attorney Wrona. Executive Director Mr. D'Ascoli indicated that he will keep the board up to date with any findings.

IV. Accounts Payable – March 2022 Payment Summary & Detail Report

Executive Director Mr. D'Ascoli stated business as usual along with unusual expenses.

Commissioner Becker had questioned some payments and E.D. Mr. D'Ascoli explained the cost of unfortunate sewer backups and tenant damages that were not normal wear and tear.

V. Executive Director's Report

A. Financial Statements - March 2022

Executive Director Mr. D'Ascoli had stated that Mr. Counihan was not going to be available tonight and if there was any questions that any board member could reach out to him or could bring up any questions and concerns at the next regularly scheduled meeting in May 2022. Commissioner Becker said that Mr. Counihan comments were self-explanatory.

B. Vacancy Reports – March 2022

Executive Director Mr. D'Ascoli had asked it to be tabled since he was on vacation and did not get the report from his Deputy Director.

C. General Information

1. Modernization Report

Executive Director Mr. D'Ascoli had stated that he will comment more under new business Resolution 2022-05

2. Webinar – Manchester Unaccompanied Homeless Minors Pilot Project

Executive Director Mr. D'Ascoli had stated that he was invited to a zoom workshop that took place on Wednesday March 30, other invited guests were Mayor Moran, Joel Cox and many others.

3. Memo – Utility Poles on Westhill Gardens Development.

Executive Director Mr. D'Ascoli had stated that he was asked by our Atty Michael Wrona to submit copies of plans of the property to where the Utility Poles and Transformers are in questioned (Ownership). Atty Wrona has submitted this information to the Attorney's of Eversource.

4. NERC NAHRO Conference

Executive Director Mr. D'Ascoli had given a copy of the upcoming NERC NAHRO Annual Conference that will be held at the Equinox Resort in Manchester VT (June 12-15, 2022) and if anyone is interested to please let him know so that he can register them.

5. CDBG Application

Executive Director Mr. D'Ascoli had stated we had submitted a proposed project with the Town of Manchester for Resident Storage Demolition and Installation of sheds for its residents of Lisa Drive. Application was due on March 31, 2022, in which we submitted by the due date.

II. Chairman's Report - None

III. Old Business - None

IV. New Business

1. Resolution 2022-04 – FYE2022 Write Offs for HCV Portability

Executive Director Mr. D'Ascoli had stated that the MHA had a total of 21 individuals who are no longer participants on the Section 8 HCV Program in which we would not be able to collect. Ms. O'Neill so moved; Mr. Becker seconded. Motion passed 4-0.

2. Resolution 2022-05 Westhill Gardens Window Replacement & Exterior Improvements

Executive Director Mr. D'Ascoli had stated At the Bid Openings there were a total of 3 proposal in which the MHA will be utilizing its 2019, 2020, 2021 and a portion of 2022 Capital Funds for this project as part of their 1 year and 5-year plan that was revised back in January of 2022 and accepted by HUD. Mr. Rubin so moved; Ms. O'Neill seconded. Motion passed 4-0.

V. Items for Future Agenda – Siemens Carbon credits

In a response to a question raised at the last Board meeting about carbon credits he talked with Siemens about this. MHA has been receiving the credits from Siemens.

VI. Executive Session – None

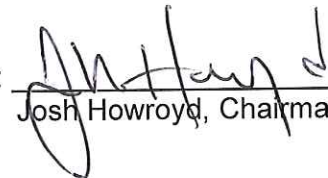
VII. Adjournment

Chairman Howroyd called for a motion to adjourn the meeting. Mr. Becker so moved; Mr. Rubin seconded. Motion passed 4-0 to adjourn the meeting at 7:18 pm

Respectively Submitted,



Joseph D'Ascoli, Recording Secretary

Attest:  5/26/2022

Josh Howroyd, Chairman